

ENRICHING AND ENHANCING THE EDUCATIONAL OPPORTUNITIES FOR DISTRICT 202  
STUDENTS AND STAFF

# **LISLE EDUCATION FOUNDATION**

**OF LISLE COMMUNITY UNIT SCHOOL DISTRICT 202**

5211 CENTER AVENUE, LISLE, IL 60532    PH: 630-493-8000    FAX: 630-971-4054

# **GRANT APPLICATION**

*To enrich and enhance the educational opportunities for students*

# LISLE EDUCATION FOUNDATION

The Lisle Education Foundation has been established to provide funds which will enhance, enrich, and provide educational opportunities for all students in Lisle Community Unit School District 202 (Lisle CUSD 202).

In order to properly evaluate your grant application, the Lisle Education Foundation requests that all proposals be submitted in the format outlined in this document and include the Budget Page with your proposal. Applicants will find it helpful to review the Foundation Policy in regard to requests, selection and disbursements of funds.

## GRANT/PROPOSAL APPLICATION

The Lisle Education Foundation requests that the following items be addressed and identified by number in all proposals. Applicants may attach any other material which will be helpful in evaluation and explanation of the proposal.

Describe the proposed program, service, or activity to be funded. Please include any explanatory literature, drawing, sketches, etc. which are helpful in understanding the scope of the proposed program.

1. How does the proposed program enhance or enrich educational learning opportunities for Lisle students?
2. What are the grade levels or student group(s) targeted for the proposed program? Please provide an estimated number of students participating in the proposed program.
3. What other staff members are involved and is there any required training?
4. Include a detailed budget for the grant proposal and use the attached Budget Page. Include what funds, if any, you currently have which will supplement the amount requested.
5. How will this event/activity be publicized?
6. Has this program been funded by the Lisle Education Foundation in the past? How many times and in what amount has the program been funded?

# POLICY FOR REQUESTS, SELECTION AND DISBURSEMENT

## I. Grant Guidelines

In keeping with the philosophy and goals of the Lisle Education Foundation, the Lisle Education Foundation will select those programs, activities, and purchases which will enrich, enhance and support educational opportunities for all students in Lisle CUSD 202. The following criteria will serve as guidelines:

- A. The program should focus on student learning and supplement District curriculum.
- B. The Lisle Education Foundation will fund programs, activities and purchases which are not part of the District's regular operating budget.
- C. Grants can be used to compensate experts who come to work with students, but usually not to pay public school teachers or staff.
- D. Encourage interdisciplinary or team-teaching programs, or those which involve various age groups.
- E. The Foundation encourages innovation and creativity when supporting programs, activities, and purchases submitted by staff through the grant proposal process. To sustain innovation and creativity, the Foundation will limit financial support to such learning experiences to consecutive years ranging from 2-3 years. At which time, staff will be required to seek and attempt to secure additional financial support from sources other than the Foundation alone. Grant proposals for the same learning experience beyond the range of 2-3 consecutive years will be considered if there is evidence of additional financial sources.

## II. Procedures for Requests

- A. Requests must be submitted in the Foundation grant proposal application format.
- B. Requests may be submitted any time during the school year.

## III. Selection Procedure

- A. The Lisle Education Foundation Board will review grant proposal applications at monthly meetings and make final decisions regarding grant requests.
- B. The Lisle Education Foundation will approve a budget annually which establishes funds available for distribution.
- C. All requests will be acknowledged with a response from the Office of the Director of Curriculum.

#### IV. Selection Criteria

The Lisle Education Foundation Board will include, and use the following criteria to guide deliberations regarding requests, but the Board will not be limited by these criteria in making a decision.

- A. Number of students who will benefit from the program.
- B. The diversity of the student group.
- C. Concurrence with Lisle CUSD 202 goals.
- D. Current district educational programs are unable to meet the request stated in the proposal.
- E. Long range goals for the program.

#### V. Appropriation Procedures

The Lisle Education Foundation Board will appropriate funds for approved programs and initiatives.

Attachment

LISLE EDUCATION FOUNDATION

BUDGET PAGE

Name of Program: \_\_\_\_\_

Name of Applicant(s): \_\_\_\_\_

School: \_\_\_\_\_ Date Requested \_\_\_\_\_

Please list all necessary materials, supplies, equipment, transportation costs, speakers and other items for the program.

List Details of Expenses Below:	Expenses
List All Other Funding Sources and Their Contribution:	
Total Amount Requested from the Lisle Education Foundation	

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