

## How to Use the “One Search” Feature of the Schiesher Library Online Catalog to Find Information

- Go to the Lisle School District Website – [www.lisle202.org](http://www.lisle202.org)
- Click on the “Schiesher” tab at the top
- Click on the “Library Media Center” tab on the left
- Click on the picture of the stack of books for the link to district libraries
- Click on “Schiesher Elementary School”

### How to Login and Create Your Resource List

- Click the “login” tab at top right.
- Enter your user name and password.
- Your user name is the first letter of your first name followed by your entire last name. Your password is “lisle.”
- Click on “login” – your name will appear on the top of the page.
- If you haven’t created a list in which to save your searches so that you can quickly access them again, click on “Resource Lists” on the left side of the page.
- When the “Resource List” page appears, click on “Add List” on the top right
- Type a name for your list. (You don’t need to add a description.)
- If you have already created a list, go to the next step to begin your search by clicking on the “library search” tab on the left.

### How to Begin Searching

- On the “library search” page, type the name of the person or subject you are researching in the box next to “Find.” For best results, put quotation marks around proper names – ex. “Walt Disney” or “New York City.” Make sure the subject or the name is spelled correctly!
- Click on the “One Search” tab to open the “One Search” page.

### How to Look at and Understand Your Search Results

- At the top of the page you will see three tabs. You must set your browser to “allow pop-ups” in order to view articles.
- The **Titles Tab** will show titles of books in the Schiesher library. Click on the title to see details.
- The **Websites Tab** will show educational websites from the “Web Path Express,” the kid-friendly, teacher approved search engine. Click on the website address to view site.
- The **One Search Tab** will show articles found in online encyclopedias and educational websites from the “Nettrekker” search engines. Click on “Get Results” until all results appear.
- Under the image of each online source, click on “Show” to view a list of articles. Click on the article to view it. It will open in another window. It can be closed or minimized to go back to the results page.

### How to Add a Source to Your Resource List

- On the top right of your search results pages, next to the words, “Selected List” use the drop down menu to select the correct list.
- When you find an encyclopedia article, book, or website that has information that you can use for your research, click on “Add to List” next to it.
- To see all of the articles, books, or websites you have put in your list, click on “Resource Lists” at the left side of the page.
- Click on the list you want to view.
- At the top of the list page, click on the **Library Materials Tab** to see the books in your list. Click on the **Websites Tab** to see the websites in your list. Click on the **One Search Tab** to see the database articles in your list.

### How to Create a Citation List

- On the “Library Materials,” “Websites,” and “One Search” pages, you can create a citation list of your resources.
- Scroll to the bottom of each page, then click on the “Go” button next to the words “Create Citation.”
- A “Citations List” will open. You can print the page or copy and paste the citations into a word document.

**If you have problems accessing any of these online resources, please email Mrs. Jakalski at [sjakalski@lisle202.org](mailto:sjakalski@lisle202.org)**

## How to Directly Access the Schiesher Online Database and Nettekker Sites with school user names and passwords

**Grolier:** <http://go.grolier.com/> - user name: **schiesher2**; password: **lions**. This site includes the “Grolier Multimedia Encyclopedia,” “The New Book of Knowledge,” “La Nueva Enciclopedia Cumbre,” and “America the Beautiful.”

**World Book:** <http://www.worldbookonline.com/wb/Home> - user name: **lisle202**; password: **lisle**

**Britannica/Comptons:** <http://school.eb.com/comptons> - user name: **lisle202**; password: **lisle202**

**Brain Pop** and **Brain Pop Jr.** – <http://www.brainpop.com> or <http://www.brainpopjr.com> – user name: **lisle202**; password: **lions** – a database of animated curriculum-based content that supports educators and engages students.

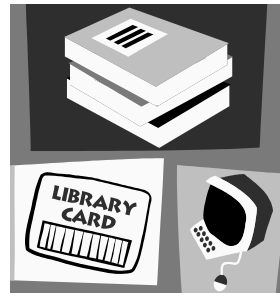
### Search Engines

**Nettrekker.com** -<http://school.nettrekker.com/goLogout?np=/login2.ftl&pp=/login2.ftl&HOMEPAGE=M> This site is not an online database; it is a “**kid-safe**” search engine which provides links to public web pages that are educational and age appropriate. **Parents should help their children register for access to this site. Students using this site from home must click on the “Register” tab to create their own user name, password, and security question. The code required to register for Schiesher access is 2SFP15.**

## How to access online sources at the Lisle Public Library

- Go to [www.lislelibrary.org](http://www.lislelibrary.org)
- Click on “Library Catalog”
- Click on “E-Resources”
- Click on “Encyclopedias”
- Click on any link that reads “Login required—click here”
- Enter the barcode number that begins with 7301 found on the back of your library card
- Enter your password—it is usually the last four digits of your phone number
- Click on the encyclopedia of your choice
- Enter your search term in the encyclopedia’s search box

You can contact a librarian if you are having trouble at 630-971-1675 or on the Youth Services Page by clicking “Talk to a Librarian.” Type in your question, and a librarian will respond.



## ATTENTION SCHIESHER STUDENTS!

DO YOU NEED RELIABLE INFORMATION TO WRITE A CLASS REPORT?

ARE YOU LOOKING FOR MORE INFORMATION ABOUT A TOPIC YOU DISCUSSED IN CLASS ?

WOULD YOU LIKE TO BE ABLE TO FIND THIS INFORMATION AT SCHOOL AND AT HOME?

HERE’S HOW!

THE SCHIESHER LIBRARY  
RESEARCH GUIDE TO  
ONLINE RESOURCES  
IN OUR SCHOOL LIBRARY AND  
THE LISLE PUBLIC LIBRARY



Students, parents, and teachers can access this brochure online at the Schiesher Library Media Center webpage (<http://lisle202.org/vnews/display.v/SEC/Schiesher%7CLibrary%20Media%20Center>)