



Dear LJHS Parents and Guardians,

I hope everyone is having an enjoyable and restful summer! We have been working hard preparing for the 2019-2020 school year and are excited to see everyone in August!!

Please read the following information carefully as it covers everything you will need for registration on Tuesday, August 7th. As we continue to try and make walk-in registration as smooth as possible, this year we are asking that you bring in photocopies of the required residency documentation. If this is not possible, bring in your documentation and we will be glad to make copies for you.

If your child/children was enrolled in our schools last year, you may submit your paperwork without attending a walk-in registration. You may drop off your completed paperwork and residency documents at the school office, send copies via US Mail, or submit copies of the completed paperwork and residency documents online at for your convenience. You can access the secure link via <http://bit.ly/lisle202residency>. If you have any questions regarding registration after reading this packet please give us a call at (630) 493-8200.

A **special orientation program** for all sixth grade students and new seventh and eighth grade is scheduled for 6:00 PM on Monday, August 13, 2018.

The **first student attendance day** will be Wednesday, August 15, 2018. Students will attend a “full” school day from 8:00 AM to 3:00 PM. Bus service will be provided. I will send out an email to everyone the week prior to let students know when they can access their schedule.

**Important note about LUNCHES:** Prior to the first day of school, Wednesday, August 15, please check the balance in your child’s lunch account to be sure there is money in the account so that your student may purchase a lunch.

See you August 7th!

Sincerely,

Dave Kearney  
Principal



## REGISTRATION PROCESS

### RETURNING STUDENTS

To complete the 2019-2020 Registration Process, please complete the steps below.

#### STEP 1 – Online Registration Information

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- Complete the Online PowerSchool Registration Process.
- Online Registration will be open beginning June 26, 2019.
- See attached step-by-step directions.

#### STEP 2 – Complete Registration

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- Submit paperwork and residency documentation online (preferred) or to the Lisle Junior High School office
- Required residency documentation and any required paperwork must be submitted to complete the registration process. *\*\*The District Central Office does not accept registration documents.*

#### STEP 3 – Fee Payment

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1. You will receive an email when an invoice is issued to pay your school fees in July.
2. Fee Payment may be paid online through MySchoolBucks (any time) or dropped off at the Lisle Junior High School office.
3. NOTE: School Fee payments and Meal Account payments are accessed in separate tabs in your MySchoolBucks account.

#### STEP 4 – School Support Organizations

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- Review the School Support Organizations Packet.
- Please consider joining and supporting the School Support Organizations.
- NOTE: Donations cannot be accepted as part of school fees payment. Separate donation payments are required for each organization you choose to support.

#### Walk In Registration Information

Grades	Day/Date	Time	Location
6-8 Grade	Tuesday, August 6, 2019	4-7 pm	Lisle Jr. High School
6-8 Grade Late Registration	Monday, August 12, 2019	1 – 3 pm	Lisle Jr. High School

## 1. **RESIDENCY DOCUMENTATION** (Online or at Walk-In Registration)

*Please consider submitting residency documentation online to the secure form via <http://bit.ly/lisle202residency>.*

### **CATEGORY I (One document required – choose for homeowner or renter\*):**

*\*If you are not occupying a residence within the boundaries of the Lisle School District when you enroll your child, Board of Education Policy requires payment of one semester of tuition until occupancy occurs. The unused portion of the tuition will be refunded upon presentation of proof of occupancy. Please call the District Office at 630-493-8000 for further information.*

#### **FOR HOMEOWNERS** (Select One)

- ☐ Original Mortgage Statement that includes the address and homeowners name – I.E. Deed, Closing Settlement Statement, or most recent Mortgage Statement
- ☐ Real Estate Tax Bill – most recent which identifies the address and homeowner's name – Form 1098, tax statement from DuPage County Property Lookup website:  
<http://www.dupageco.org/PropertyInfo/PropertyLookUp.aspx>
- ☐ Property Sales Agreement that includes the address and homeowner's name.

#### **FOR RENTERS**

- ☐ **Signed** and Dated Lease – Dates must be within the current school year. (High School Only - Student's name must be on lease.)

#### **FOR THIRD PARTY RESIDENTS** (*must submit paper copies*)

- ☐ Most recent real estate tax bill or lease agreement
- ☐ **Signed and Notarized** Affidavit of Residency (Third Party Resident – the person whom the parent/guardian and student lives with).

### **CATEGORY II (Photo ID)**

- ☐ Driver's License
- ☐ State Identification Card
- ☐ Passport

### **CATEGORY III (One document required showing proper address from within the last 60 days\*\*)**

- ☐ Utility Bill (Gas, Water, Electric Bill - \*\*Phone Bills are *not* accepted)
- ☐ Auto Insurance Card
- ☐ Checking Account or Bank Statement
- ☐ Home/Apartment Insurance Paper
- ☐ Public Aid Card

## 2. **Payment of Fees**

- ☐ You will receive an invoice in July. Please login to your MySchoolBucks account at that time to pay fees.

**\*\*Residential Custody** – If there is a change in custody from the previous year, legal documentation must be supplied along with residency requirements

**\*\*\*** If you cannot provide the required documents, please contact Jennifer Law at 630-493-8005



## 6TH THROUGH 8TH GRADE FEE INFORMATION

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202  
2019-2020

The basic registration fees for the 2019-2020 school year are listed below. Additional Fees are also shown below.

- Payment will be accepted at walk-in registration by cash, check, credit card or submit payment online with your credit card
  - o Visa, Mastercard, Discover and e-check accepted via MySchoolBucks
- Please make checks payable to Lisle Community Unit School District 202

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### Required Fee

### Books/Supplies Fees

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Grades 6-8

\$ 220.00 (includes \$50 Technology Fee)

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### Additional Fees (optional)

Yearbook

\$ 25.00

Gym Shirt

\$ 9.00

Gym Shorts

\$ 12.00




## REQUIRED MEDICAL FORMS

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

The following Medical Forms are required for student attendance, though not all items are due at the time of enrollment. For detailed information, due dates, and information on low-cost resources, please visit the Health Forms page of our website at [www.lisle202.org/our-district/information/health-information](http://www.lisle202.org/our-district/information/health-information).

### Physical Examination


 Kindergarten, Sixth Grade, Ninth Grade

### Proof of Immunizations or Religious Objection to Immunizations Waiver


### Dental Examination Form or Dental Exam Waiver

 Kindergarten, Second Grade, Sixth Grade, Ninth Grade

### Eye Examination Form or Eye Exam Waiver

 Kindergarten and all new students

### Medication Authorization Form

 If it is necessary for your child to take either prescription or over-the-counter medication at school, a medication authorization form must be completed by a licensed health care provider. This form must be updated annually. A parent/guardian must also sign the form and bring the medication to school in a clearly marked pharmaceutical container.



## Registration

# LESSOR AFFIDAVIT FOR LEASE OF HOUSE OR APARTMENT

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

Lisle Community Unit School District 202 has been presented a lease by \_\_\_\_\_  
(Lessee)

as evidence of residency in the District. We are requesting that you complete this affidavit to confirm that the Lessee has a current and valid lease for a house or apartment with you (Lessor) or the company that you represent.

Lessor's Name \_\_\_\_\_

Lessor's Office Address \_\_\_\_\_

Lessor's Phone \_\_\_\_\_

I confirm that \_\_\_\_\_ has a current valid lease for a house or apartment at  
(Lessee)

\_\_\_\_\_  
(Leased House or Apartment Address)

To the best of my knowledge, the Lessee has established residency at this address.

The names of all residents at this address are:

_____	_____
_____	_____
_____	_____
_____	_____

In signing this document, I acknowledge that I have read and understand the following:

If a pupil is determined to be a non-resident of the District for whom tuition is required to be charged pursuant to this section, the Board of Education shall refuse to permit the pupil to continue attending the schools of the District unless they knowingly or willfully presents to any school district any false information regarding residency or a pupil for a purpose of enabling that pupil to attend any school in that district without payment of a non-resident tuition charge shall be guilty of a Class C misdemeanor. (105 ILCS 5/10-20.12 a and b)

I am affirming that if the information above is determined to be false or misleading, resulting in the child named above to not be legally entitled to attendance in the Lisle Community Unit School District 202 schools, the District will take legal action to recoup valid tuition charges and legal fees, which will be my responsibility.

Lessor's Name \_\_\_\_\_

Lessor's Signature \_\_\_\_\_ Date \_\_\_\_\_



Third Party Residence  
**AFFIDAVIT OF RESIDENCY**

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

The Lisle Community Unit School District resident must also submit residency documentation from Category I and Category II along with this form. These documents come from the resident, not the person who will be living with the resident.

I, \_\_\_\_\_, of \_\_\_\_\_,  
(Name of Head of Household) (Street Address)

\_\_\_\_\_, swear under oath and certify that the custodial parent,  
(City, State, Zip)

non-custodial parent or person to whom the natural or custodial parent has transferred custody and control and the student seeking to enroll in the Lisle Community Unit School District, lives at my residence as a member of my household. This arrangement was not made solely for the purpose of having

\_\_\_\_\_ attend school within said district and that  
(Child's name)

I reside within the boundaries of the Lisle School District. In signing this document, I acknowledge that I have read and understand the following. If a pupil is determined to be a non-resident of the District for whom tuition is required to be charged pursuant to this section, the Board of Education shall refuse to permit the pupil to continue attending the school of the District unless they comply with Board Policy 410.06 regarding approval of non-residents to attend upon payment of tuition. A person who knowingly or willfully presents to any school district any false information regarding residency or a pupil for the purpose of enabling that pupil to attend any school in that district without the payment of a non-resident tuition charge shall be guilty of a Class C misdemeanor. (105ILCS 5/10-20.12 a and b)

I am affirming that if the information above is determined to be false or misleading, resulting in the child named above to not be legally entitled to attendance in the Lisle Community Unit School District 202 schools, the District will take legal action to recoup valid tuition charges and legal fees, which will be my responsibility.

\_\_\_\_\_  
Signature of Head of Household Date \_\_\_\_\_

SUBSCRIBED AND SWORN to

Before me this \_\_\_\_\_

Day of \_\_\_\_\_, 20\_\_\_\_\_

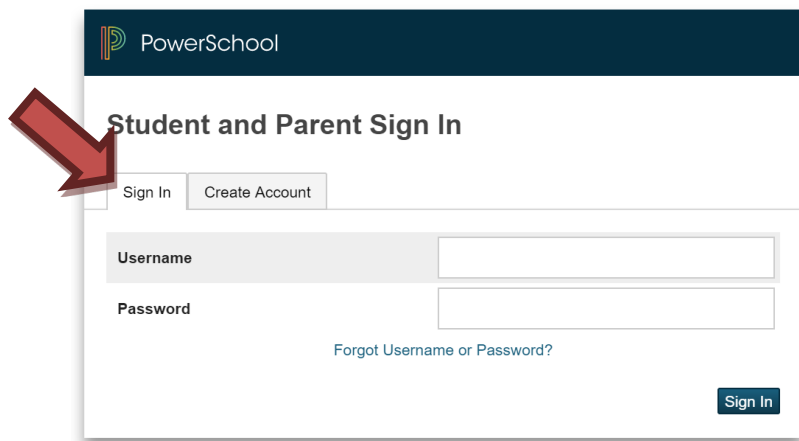
\_\_\_\_\_  
Notary Public

## Returning Student Registration ONLINE REGISTRATION INFORMATION

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

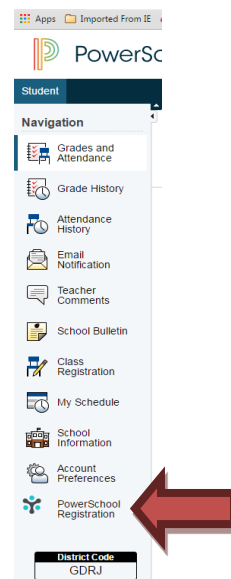
### Steps to Register Online

- All On-line Registration will be completed through the PowerSchool Parent Portal found on the district website [www.lisle202.org](http://www.lisle202.org). Click the PowerSchool Parent Portal button located in the “QUICKLINKS” list in the top right corner of the page.



The screenshot shows the PowerSchool login interface. At the top is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right. A large red arrow points to the "Sign In" button at the top left of the form area.

- Log in to your PowerSchool Parent Account by clicking on the Sign In Tab
- Scroll down and click on the PowerSchool Registration button on the left menu.
- A pop up box will appear called “Terms and Conditions Must Be Over the age of 13”. Select the “Accept Conditions” box and then select the OK button.
- Select “Annual Student Registration Form”.
- Complete all required fields and select “Enter” when finished.





## MY SCHOOLBUCKS ACCOUNT SET-UP INSTRUCTIONS

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

**Step 1** Go to [myschoolbucks.com](https://myschoolbucks.com).

- If you have an existing MySchoolBucks account for student lunches, sign into your account and skip to **Step 8**.
- If you need to create a MySchoolBucks account, follow all the steps below.

**Step 2** Sign Up for a MySchoolBucks Account.

### REMINDER

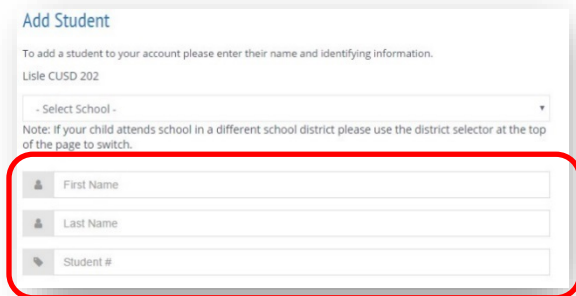
You will need your  
student's ID number  
to create an  
account!

**Step 3** Enter the required information and click Create account when finished.

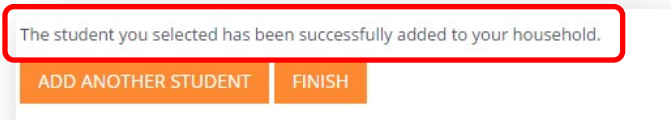
**Step 4** Add your students by selecting Continue to add a student.

**Step 5** Select your state/County and select Lisle CUSD 202.

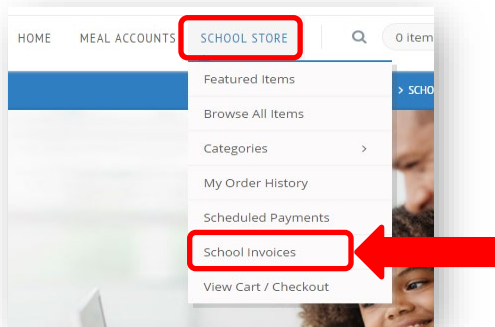
**Step 6** Add Student Name and ID number and select search for student.



**Step 7** You will receive confirmation that your student was added.



**Step 8** Once your account is activated, pay your invoice by selecting School Invoices from School Store Drop down.

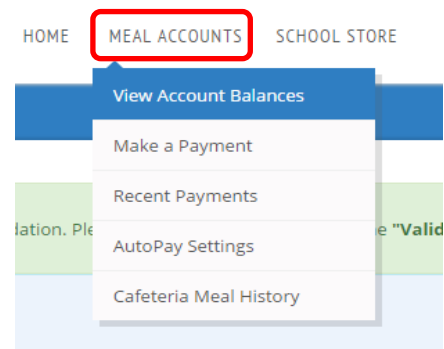


## LUNCH ACCOUNTS

To set up, view account balances or add funds to your student(s)'s lunch accounts, select from Meal Accounts drop down menu.

Questions? Contact Marilyn Buchholz at:  
[mbuchholz@lisle202.org](mailto:mbuchholz@lisle202.org) or 630-493-8016.

6/2018



# STAY CONNECTED WITH LISLE 202!

We invite you to stay connected and current with our District  
and our schools on social media!

## District

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Lisle CUSD 202

@lisle202

[www.facebook.com/lisle202](http://www.facebook.com/lisle202)



Lisle 202-Vision 202

@Vision\_202

[twitter.com/vision\\_202](https://twitter.com/vision_202)



Vision 202

@lisle202vision202

[www.facebook.com/lisle202vision202](http://www.facebook.com/lisle202vision202)



Lisle District 202



Lisle District 202 students are supported by various organizations including the Lisle Education Foundation (LEF), Home and School Organizations at each school (HSO) and Booster organizations. As a result of their efforts, our students' learning environments and opportunities are enriched. Please consider donating to these organizations to support our students.

The methods to submit a contribution to these organizations include:

1. **In person** - Each organization will have a table at the scheduled registration days where you will be able to make a donation or pay membership fees.
2. **Send to school office** - Checks and cash may also be sent in to your students' school office/s. Please attach each payment to the appropriate form.
3. **US Mail** - Mail to:

Lisle 202 District Office  
5211 Center Avenue  
Lisle, IL 60532
4. **Online** - Payments to the Lisle Education Foundation and/or the Home and School Organization (HSO) may be submitted by credit card. (This option is for the Foundation and Home and School Organization only at this time.)

For your convenience, we are attaching each organization's registration forms in this packet.

Thank you for supporting all of these worthwhile organizations.

If you have any questions regarding this information, please contact the person listed on the respective forms.

# LISLE HOME AND SCHOOL ORGANIZATION MEMBERSHIP ENROLLMENT 2019-2020

**What is the HSO?** We are a not-for-profit organization made up of parents, teachers, staff and administration. Through programs, fundraising and community outreach, we bring the home and school communities together in order to provide opportunities for our students.

**How does the HSO benefit my student(s)?**

## At the Council Level

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- For the graduating Class of 2019, the HSO gave out scholarships in the amount of \$750 to 20 graduates for a total of \$15,000

## At Lisle Senior High School

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- Senior Banquet
- HS student scholarships

## At Lisle Junior High School

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- Books for the LRC
- 8<sup>th</sup> grade Graduation
- HS student scholarships

## At Schiesher/Tate Woods

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- Back to School Bash
- Fine Arts Assemblies and Visiting Authors
- Teachers' wish list requests
- HS student scholarships

\*Each and every student receives a district wide student directory.

**Please complete your HSO Registration in PowerSchool.**

**IMPORTANT: PLEASE BRING YOUR FORM WITH YOU IF YOU ARE MAKING PAYMENT AT WALK-IN REGISTRATION!**

Please make checks payable to Lisle Home and School Organization with your form or donate now at [squ.re/2G6jsZ0](https://squarespace.com/2G6jsZ0).

\_\_\_\_\_ **Yes, enroll my family!! My \$10.00 family membership fee is included.**  
(Membership is just \$10.00 per family, regardless of the number of children enrolled.)

\_\_\_\_\_ **No, I do not wish to enroll in the HSO.**

**Family Name/School(s) Children are Attending** \_\_\_\_\_



*The Lisle Education Foundation funded the following programs and activities in 2018-2019:*

**Lisle Sr. High School**

Treehaven  
Operation Snowball

**Lisle Jr. High School**

Iron Oaks Field Trip: Team Development  
6th Grade Medieval Ages Presentation  
Literature Class Field Trip to *Beauty & the Beast*  
Science Olympiad's Dunes Learning Center  
Illinois Holocaust Museum Field Trip  
Rebecca Caudill Award Voting Celebration  
Growing Pride-Farm to School Garden Initiative

**Schiesher & Tate Woods Schools**

Camp Manitoqua: Outdoor Education Program  
DuPage Children's Museum: Geo Space Learning Lab  
DuPage Children's Museum: Forces at Work!  
LegoLand Field Trip: What A Great Experience!  
McAninch Arts Center – 5<sup>th</sup> Grade Field Trip – Freedom Bound

Thank you for donating to the Lisle Education Foundation. The monies that you donate go directly to funding programs and activities to enrich and enhance educational opportunities for District 202 students. Any questions regarding the Lisle Education Foundation or for more information, contact Marilyn Buchholz at [mbuchholz@lisle202.org](mailto:mbuchholz@lisle202.org) or call at (630) 493-8016.

If you would like to make an online donation, you can visit: [bit.ly/LisleEducationFoundation](https://bit.ly/LisleEducationFoundation)

Family Name \_\_\_\_\_

I would like to make a donation to the Lisle Education Foundation:

\_\_\_\_\$10.00 \_\_\_\_\$25.00 \_\_\_\_\$50.00 \_\_\_\_ Other \$ \_\_\_\_