

Returning Student Registration ONLINE REGISTRATION INFORMATION

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

Steps to Register Online

• All On-line Registration will be completed through the PowerSchool Parent Portal found on the district website <u>www.lisle202.org.</u> Click the <u>PowerSchool Parent Portal</u> button located in the "QUICKLINKS" list in the top right corner of the page.

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\checkmark	Student and Parent Sign In
2	Sign In Create Account
_	Username
_	Password
	Forgot Username or Password?
	Sign In

• Log in to your PowerSchool Parent Account by clicking on the Sign In Tab

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• After you click Forms, a list of the Registration Forms will be listed on the screen. Click on the first form in the list "A: Student Demographics" to begin the Registration process.

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Attendance History				Preference
Email Notification	Forms			
Teacher Comments			Search forms	
Forms	Lisle			
School Bulletin	Status	Form Name Form Descri	ption Category	Last Entry
Class Registration	ø Submitted	[Lisle] A: Student Demographics - All Students	Liste	2020-04-08 12:09:53.0
My Schedule	Approved	[Lisle] B: Student Contacts - All Students	Lisle	2020-04-02 09:12:08.0
School Information	ø Submitted	[Lisle] C: Student Address - All Students	Liste	2020-03-10 13:41:14.0
Account Preferences	ø Submitted	[Lisle] D: Health Information - All Students	Lisle	2020-03-18 14:17:04.0
	ø Submitted	[Lisle] E: Elementary School Only Transportation	Lisle	2020-03-18 14:15:30.0
MySchoolBucks	ø Submitted	[Lisle] F1: Previous Enrollment and Records Release - New Students	Lisle	2020-03-18 14:20:00.0
District Code	Approved	[Lisle] F2: Student Services History - New Students	Lisle	2020-03-11 11:44:03.0
GDRJ	ø Submitted	[Lisle] F: Permissions/Agreements - All Students	Lisle	2020-04-02 08:47:49.0
App Store	Empty	[Lisle] G: Acknowledgment of Completion - New Students	Lisle	

• When you complete Form C, you will be asked to submit Proofs of Residency. You may submit photos or scanned copies of the documents. Accepted Proofs of Residency are listed below:

CATEGORY I (One document required – choose for homeowner or renter*):

*If you are not occupying a residence within the boundaries of the Lisle School District when you enroll your child, Board of Education Policy requires payment of one semester of tuition until occupancy occurs. The unused portion of the tuition will be refunded upon presentation of proof of occupancy. Please call the District Office at 630-493-8000 for further information.

FOR HOMEOWNERS (Select One)

- □ Original Mortgage Statement that includes the address and homeowners name I.E. Deed, Closing Settlement Statement, or most recent Mortgage Statement
- Real Estate Tax Bill most recent which identifies the address and homeowner's name Form 1098, tax statement from DuPage County Property Lookup website: <u>http://www.dupageco.org/PropertyInfo/PropertyLookUp.aspx</u>
- □ Property Sales Agreement that includes the address and homeowner's name.



Residency Documentation Continued...

FOR RENTERS

□ **Signed** and Dated Lease – Dates must be within the current school year. (High School Only - Student's name must be on lease.)

FOR THIRD PARTY RESIDENTS (paper copies must be submitted)

- □ Most recent real estate tax bill or lease agreement
- □ Signed and Notarized Affidavit of Residency (Third Party Resident the person whom the parent/guardian and student lives with).

CATEGORY II (Photo ID)

- □ Driver's License
- \Box State Identification Card
- □ Passport

CATEGORY III (One document required showing proper address from within the last 60 days**)

- Utility Bill (Gas, Water, Electric Bill -**Phone Bills are *not* accepted)
- □ Auto Insurance Card
- \Box Checking Account or Bank Statement
- □ Home/Apartment Insurance Paper
- □ Public Aid Card

****Residential Custody** – If there is a change in custody from the previous year, legal documentation must be supplied along with residency requirements.

****For all general registration questions, please contact Lisle Elementary School at 630-493-8100 ******If you cannot provide the required residency documents*, please contact Jennifer Law at 630-493-8005