

# HSO Council Meeting Minutes- September 19, 2018

**In attendance:** Monica Wagoner, Laura Tchakanakis, Rachel Schuette, Beth Eckard, Mallory Kelly, Darcey Pellicano, Lisa Laue, Keith Filipiak, Eunice McConville, Jenna Engler.

Meeting called to order at 6:40 pm. -Laura Tchakanakis motioned to approve minutes; seconded by Beth Eckard.

**President Report – Monica Wagoner:** Welcome everyone to the first HSO Council meeting of the 2018-2019 school year. Hope everyone had a fantastic summer! On behalf of the council, I would like to thank Mr. Filipiak for hosting the meeting our meetings, the first of 5 meetings throughout the year. I see some new faces, so please let's go around and introduce ourselves, please say your name, tell us about your kids and what your role is this year in the HSO. Thanks you all for being here and I look forward to serving with all of you this year.

**Council Forms:** I have sent out an email to the unit presidents with all of the forms you may need throughout the year. I.e. - Check request forms, fundraiser approval forms and the current bylaws - which are currently being revised and updated - there will be more about that later in my report. But we can surely make do with the current bylaws for now. Please let me know if you did not receive the email, and I will get it to you as soon as possible.

**Attendance Requirements:** I know that we all lead pretty busy lives, and I understand it can be difficult to attend all of the meetings. The nice part is that the council only holds 5 meetings a year. Please all I ask is that you let me know in advance, and send me a report that I can read for meeting minutes purposes.

**Membership:** Laura if you could please follow up with each unit president as they collect the Membership dues from staff and teachers. We will look to hear from you at the October meeting.

## **Appreciation and thanks goes out to:**

**Flower Sale:** chairs Maureen and Committee. A huge thank you to Flower Sale Committee for a great flower sale. All of their hard work. The sale was a success and we look forward to the next round of fundraising through this wonderful event! Thank you to all of the volunteers who showed up on pick up day. I think things ran fairly smoothly and we are grateful for all of the help.

**Unit Treasurers:** Thank you to Beth Eckard the council treasurer for organizing and leading all of the 2017-2018 audits at each level. Thank you to all of the unit treasurers as well as board member who attended and made the process run smoothly. It is always an adventure trying to nail down a date and time that works for everyone.

**Unit Boards:** Thank you to the unit boards for all of your hard work getting the school years started in a great way! I know that each unit has already had their first meetings of the year and it seems as if things are off to a pretty good start. I missed the first LEHSO meeting, but I am trying super hard to make sure to make it to the next meeting. I look forward to hearing the reports from each level.

**Registration:** Thank you to all of the volunteers at the various levels that sat in on and helped with HSO membership registration at all three levels, for back to school. Thank you Lisa for filling in on the fly at the JH for a short time during their registration. At the end of last year, there was a vote to charge \$10 for membership, as well as this was the first year that a new requirement for scholarship consideration was instituted. The HSO will now require families to be paid members of the HSO in order for their senior student is able to fill out a scholarship form for consideration. While I realize that maybe all senior parents may not have signed up during back to school registration, All families have until March 1st to turn in their dues to be eligible.

**Bylaw Revision Committee:** As I mentioned earlier in my report, the current bylaws are under revision. Back towards the middle of the summer, I asked the unit presidents to recommend 1 board member, and 1 non board

member to volunteer to be a part of the bylaw revision process. This group of 6 will meet a couple of times through the course of the next few months to work on the bylaws. The committee has a working timeline with a goal that will hopefully get us a final draft of the bylaws to be presented and voted on at our January meeting. In addition to this along with the same timeline, the HSO council board is going to be meeting to put together a Code of Conduct as well. We can look forward to hearing somethings from those 2 teams at our October meeting.

**Vice President Report – Laura Tchakanakis:** Nothing to report.

**Treasurer Report – Beth Eckard:** The cash balance as of 9/19/18 is \$10,094.33

1) Income/Expense items to note:

- i) Amount of dues collected for to date for the 2018-2019 school year is \$3073.69
- ii) Please send a reminder to the building principals that we need to collect staff membership dues and that the amount is now \$10.
- iii) The following staff dues have been deposited:
  - (1) TW –
  - (2) SES –
  - (3) LJHS –
  - (4) LSHS -
- iv) 50% of membership remains with Council; the other 50% is split among the other 3 Units.

2017-2018 District Enrollment			
School	# Students	Membership Allocation	Amount to Distribute
TW/SES	647	45%	\$ 778
LJHS	314	22%	\$ 380
LSHS	479	33%	\$ 571
Total	1440	100%	\$1729

2018-2019 District Enrollment			
School	# Students	Membership Allocation	Amount to Distribute
TW/SES	666	47%	\$
LJHS	291	20%	\$
LSHS	475	33%	\$
Total	1432	100%	\$

- b) Flower Sale Update– Total deposits were \$7162.01 less \$4673.90 in expenses for a profit of \$2524.11.
- c) Scholarship Update – 19 scholarships were awarded in the amount of \$600 each.
- d) The 2018-2019 budget will be distributed at the October meeting.

**Corresponding Secretary – Patti Staley:** We sent two retirement cards in August, one to Karen Gordon, the other to Gretchen Cimaglio, both retired from the district office over the summer.

**Recording Secretary – Nickey Brummel:** Reminded everyone to send all reports via email to be incorporated into the minutes.

**Superintendent Report - Keith Filipiak:** School Board Liaison Eunice McConville and I shared information on:

- 1) Update on Lisle Elementary Construction
- 2) Petitions for Referendum
- 3) High School Academic Achievements
- 4) Sale of Tate Woods Elementary
- 5) Evaluation of purchasing houses adjacent to Wilde Field
- 6) School Board Member Application and Appointment Process

## **Open Forum –**

### **UNIT DELEGATE REPORTS:**

#### **Elementary - Rachael Schuette:**

- Safety drills have been completed at both schools
- Buses- schools are working to make bus rides as quick and smooth as possible
- October 11 is Author visit Bruce Hale author of Clark the Shark will be at Tate Woods family night from 5:30-7:30pm
- Clothing Resale- September 22 volunteers are still needed
- Back to School Splash was held at the Sea Lion Aquatic Park on Saturday August 18 in the morning. LEHSO offered muffins, granola bars, water and juice boxes. Great event. Did not need as many volunteers to run it. Looking to add coffee next year per participant request
- Running club September 11-October 11 free to participate, for any participants in running club who would like to participate in the Scarecrow scramble will only need to pay \$15.00 to run, LEHSO will cover the rest.
- Room parties- each grade has coordinators, volunteers are needed to help plan and assist in classrooms
- Restaurant Night- August was at Passero's it was great
- Book Fairs- Tate woods will be held 10/9-10/12 it will kick off with a Dads (or Special Person) and doughnuts event on Tuesday morning 10/9 at 7:45am, Schiesher's book fair will run from 10/29-11/2

#### **Junior High – Darcey Pellicano:**

- Ice Cream Social was a great addition to Orientation Night- Thank-you to Jen Lauermann for organizing Ice-Cream Social
- Chrome Books for 6<sup>th</sup> graders are 4 years old; wasn't in budget to get new ones
- "Parent School Night" is a possibility to help parents with tech issues
- Mr. Kearney would like End of Year Celebration for 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> graders (Field Day?)
- Need Vice President for Jr. High HSO
- Need Representative for Awards
- Should have a Budget for this year; Mary working on
- Fundraisers: Food Wars & Housewares Resale
- Restaurant Night: Tues, 9/18 @ Culvers - 5-8pm
- \$6,700 balance plus memberships & Eyes to the Skies
- Box Tops: Last year total raised = \$142  
Need a box for kids to put them in at school; right now, they just turn in at the office. Darcey posted on Facebook and will put in Virtual Backpack (Cathy Pollard)
- Clothing & Toy Resale Donations (tagged items): Put on Facebook and Virtual Backpack (Sat, 9/22)
- Halloween Dance: Fri, 10/19 @ 7pm. Rebecca Harris is Social Committee Chair
- Food Wars: Sat, 10/20 – 5-8pm at Jr. High Commons; need Facilities Request Form. Still contacting restaurants to participate. Jr. High or High School Jazz Band members could play(?). Gym can be open for kids to play
- Next meeting is Wed, 9/26 @ 6:30pm

### High School – Lisa Laue:

- Jeff Howard welcomed everyone. He said the beginning of the school year has really started in a positive way – Freshman have had a great impact on the school.
- Mr. Howard reported that they performed four drills at the beginning of the school year to better prepare students and staff for emergency. They had a hard lockdown, evacuation, soft lockdown and a fire drill.
- The first parent meeting will be on safety and security (September 13<sup>th</sup>)
- The high school administration gave a presentation to the school board on test results and data from the previous year including AP, SAT, performance series, social and emotional, attendance & discipline data. These are items that the school uses to measure success.
- Homecoming theme is Party in the USA Homecoming week will kick off with Decathorama on Sunday September 23<sup>rd</sup> at 10:00-12:00. PLEASE NO BRUNCHES. Lisle police will be writing tickets. See principals' message for schedule of events for the homecoming week.
- Leaders of the Pride; is an opportunity for the school community to recognize a Lisle High School Staff member.
- Lisle Hall of Fame – Looking for nominees for the coming year. There is a form that can be filled out to make it easier to nominate someone. Hall of Fame members will be on a new video monitor (coming soon).

Lisa Laue welcomed everyone to a new year. Lisa thanked the following: 2018 senior banquet committee, registration volunteers - Debbie Rohla, Nicole Buchelt, Monica Wagoner and Susan Stears , 50/50 volunteers – Lanie Manns, Susan Stears and Nicole Buchelt, Debbie Rohla for helping change banking account and Lanie Manns for updating the HS HSO facebook page and coordinating two restaurant nights. Lisa requested that Lanie fill out the memorial for the Morgan family and send a card.

Debbie Rohla, our treasurer, reported ending cash balance \$12,691.98.

**50/50 Raffle** – Our first we sold \$440. So we made \$220. Lanie and Susan did the second and we sold \$216. So we made \$108 50/50 raffle. 9/28 Nicole and Debbie will do it.

**Senior Banquet** – Class of 2018, they had 85 kids come. Everything went well. First meeting for the 2019 graduates will be after the October HSO meeting. We had 35 parents volunteer so far for next year. The school is looking out for a different location to hold the event in case the Hilton is not able to follow through with the contract

**Fundraising** – Restaurant night – Dairy Queen fundraiser did not make much. The check should be for \$25. Taco Diner fundraiser was September 18<sup>th</sup> 4-8:00 p.m.

Lisa brought up the dodgeball fundraiser. Dan Dillard and Jeff Howard are both on board. She said there was a lot on the web with great ideas. We will need to get a committee together. The event will take place at the end of February or beginning of March.

We are in need of a new Council Delegate so if anyone has a recommendation please let me know.

Our next meeting has a change of date which is now Wednesday October 3<sup>rd</sup> due to the conflict with Volley for the Cure which takes place during the volleyball games.

**Directory** – Nothing to report

**Awards Committee – Beth Eckard:** Nothing to report

**Hospitality:** Nothing to report

**Flower Sale:** Nothing to report

**Unfinished Business:** None

**New Business:** None.

Beth Eckard motioned to adjourn meeting; Rachael Schuette seconded the motion. Motion adjourned at 7:30 p.m. The next meeting will be on January 16, 2019.

Respectfully submitted, Nickey Brummel, HSO Council Recording Secretary