**HSO Council Meeting Minutes**

**September 18, 2017**

**In attendance**: Monica Wagoner, Nickey Brummel, Nicole Kelly, Mallory Kelly, Keith Filipiak, Suzanne Trotter, Susan Stears, Amber Soto, Patti Staley, Rachel Schuette, Beth Eckard, Laura Tchakanakis, Meg Sima.

Meeting called to order at 7:04 pm. Motion for approval of the minutes was made by Amber Soto, seconded by Nicole Kelly.

**President Report – Monica Wagoner :** Welcome everyone to the first HSO council meeting of the 2017-2018 school year. On behalf of the Council, I would like to thank Mr. Filipiak for hosting our meeting. I hope everyone had a great summer, and I am looking forward to serving with all of you in the upcoming year. I see a few new faces, so I would like to take this time and have everyone introduce themselves.

Council Forms **-** I will be sending out an email tomorrow to all of you with the forms you may need throughout the year, i.e. Check request forms, fundraiser approval forms, and the bylaws. Please let me know if you don’t receive it. Also, I have available the current and up to date council roster and contact information for this year. Please let me know if there are any typos that need to be corrected.

Attendance Requirements - I know that we all have pretty busy lives, it can be difficult to attend all of the meetings, the good part is that council only holds 5 meetings a year. Please, all I ask is that you let me know in advance, and send me a report that I can read for meeting minutes purposes.

Appreciation goes out to:

Flower Sale**:** A huge thank you goes out to both Jane Martin, and Rosemary Gallaway for another successful Flower sale! They have done such a great job over the past few years and this their last year as chairs went out on a high note! Thank you to all of the other various volunteers that helped make the sale a great success. I know it takes a lot of volunteers the day of pick up.

Unit Treasurers**:** Thank you to Debbie Rohla, last year’s council treasurer for hosting the 2016-2017 audit at her home back in August. Thank you to all of the unit treasurers as well as board members who attended and made the process run smoothly. It is always an adventure trying to nail a date and time down that works for everyone, so thank you for your time!

Unit Boards**:** Thank you to the unit boards for all of your hard work getting the school year started in a great way! I know that each unit has already had their first meetings of the year, I missed the JH’s first meeting, but I will be there next month for sure!

HSO Council Website:A huge thank you to Jenna Engler, who did a fantastic job of getting the new HSO council website up and ready to go! It looks fantastic! She met with a small group of us over the summer to train us on how to make sure that all of our documents and posts are ADA compliant, and we are grateful for her time and talents in helping us out!

Registration**:** A very big thank you to all of the volunteers that sat in on and helped with HSO membership registration at all three levels! This was the first year that the HSO was responsible for collecting the membership dues on our own. So last year the decision was made to, along with the other organizations,(Booster Club, and the Lisle Education Foundation) to take payment at registration in person this first year, (if you remember, at the end of last year the council invested in a Square so that there would be a credit card option for those who didn’t want to write a check) and then move to the option of taking payment online sometime in the future. Of course with this being the first year of these big changes we expected a few hiccups here and there - but I think overall it went pretty well. As I went through the pile of enrollment forms, I don’t think we skipped a beat. The numbers of those who chose to join and pay membership dues looked to be not too far from the usual numbers at each level. The biggest hiccup we had was with the directory portion of the membership form. The membership form that went out with the registration packets did not have both sides, as the directory form was not included. The mix up came when I failed to communicate with the directory committee at the end of last year about their plans with the district to have the directory portion available separately as an online option. I take complete responsibility, and have already had the opportunity to meet with Anne Blaeske and Jenna Engler about how we are going to look to handle the directory form going forward. For next year I would like to see the form go out two-sided as well as having the online option.

For our next meeting in October, I will report in greater detail the numbers for membership compared to last year, how many people used the credit card option, as well as, what the directory numbers look like. Beth and I will get together and have that information broken down for you then. Then my thought is that at our January meeting we can as a group look at/discuss what worked, what didn’t work, and ways to make registration a success for next year.

If anyone ever has a question, thoughts/ideas or a problem - please feel free to give me

a call, or shoot me an email anytime. I don’t have all of the answers, all of the time, but

I will certainly try and help and find one!

**Vice President Report - Laura Tchakanakis**: Nothing to report.

**Treasurer Report – Beth Eckard:**  Motion to approve the budget was made by Nicole Kelly, seconded by Susan Stears.

1. The cash balance as of 9/20/17 is $9,145.10
2. Income/Expense items to note:
	* 1. Amount collected for 2016-2017 school year is $1,648.12.
		2. The following staff dues have been deposited:
			1. TW – $0
			2. SES – $0
			3. LJHS – $0
			4. LSHS - $0
		3. 50% of membership remains with Council; the other 50% is split among the other 3 Units.

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|  **2017-2018 District Enrollment** |  |
| **School** | **# Students** | **Membership Allocation** | **Amount to Distribute** |
| TW/SES | 647 | 45% |  $  |
|  LJHS | 314 | 22% |  $ |
| LSHS | 479 | 33% |  $ |
| Total |  1,440 | 100% | $ |

 There are approximately 950 families in the district.

* 1. Ole St. Nick Market - $570 has been deposited
	2. The tax returns will be completed before the end of the year. The units will be submitting their financial information and final year end reports prior to the next meeting.

**Corresponding Secretary – Nicole Kelly:** Sympathy cards were sent to Dan Sanko, Amy Stompanato. Thank you cards were received and read from the following: Abby Kretman, Kyle Belina, Julia Ullmann, Katherine Coppin, Any Sima, Emily Schwemer, Jessica Suderski, Grant Haen.

**Recording Secretary – Nickey Brummel:** Reminded everyone to send all reports via email to be incorporated into the minutes.

**Superintendent Report - Keith Filipiak**: Superintendent Filipiak spoke on the following topics:

1.    Washington Post named Lisle High School as one of “America’s Most Challenging High Schools” for the second time.  This recognition ranks LHS among the top 12% of approximately 22,000 public high schools in the nation.

2.    Implication of the New School Funding Law – SB1947

3.    New Lisle202.org Website

4.    New Kindergarten through 5th Grade Math Program

5.    New Junior High Spanish/French Program

6.    Expansion of Junior High Encores to semesters (from quarters)

7.    Decatharama Safety Concerns

8.    New Elementary School Design

**School Board Liaison – Meg Sima**: (See School Board Liaison Superintendent Filipiak’s report above)

**Open Forum –**

**UNIT DELEGATE REPORTS:**

**Elementary - Rachel Schuette:** Picture day was September 18th. 5th grade outdoor ed was Spetember20. HS Homecoming Assembly September 21, Kindergarten received their class of 2030 shirts. There were transportation issues with overcrowding on one of the buses; they are working to switch some stops around. Map tests were held the week of 9/5.

Tate Woods: Great feedback regarding the new family night held in August, 75-100 people attended. Eric Litwin author of Pete the Cat books will come to the school on October 12th. There will also be a family event that evening @ 5:30pm in conjunction with the book fair. Eric Litwin will perform and then autograph his books. Halloween Room parties will be on October 31, the LEHSO will cover 100% of the cost of the room parties, however donations will be accepted, there was a room party coordinator meeting on September 15th.

Resale- The sale will be September 30 7-11am, half price 12-2pm, 18 new seller spots available, 5 seller registration dates are coming up, we are always looking for volunteers for Saturday Breakdown volunteer can be 4th grade and up

School Dance was cancelled due to a conflict with Little Lionettes. Candy Bar Bingo is coming up at Schiesher 10/20 at 6:30pm. We have introduced a new program called Terracycle, there are certain brands  that are accepted to earn money for the school. Box Tops raised $835 last year. Restaurant Night coming up at Taco diner, Our August night was at Culver's, we raised $341.

**Junior High – Mallory Kelly**: Our caramel apple and cider donut sale is going on now with forms due on 9/22.  Pickup on 10/7 at the junior high near Wilde. We had our first restaurant night at Paisans in August. We paid for DuPage NAMI to speak to the kids about mental health awareness, bullying, suicide prevention, etc.  They speak to all grade levels during P.E.  Funds were requested from Mrs. Cerveny.   The All Years Reunion is looking for a few volunteers to give tours at each of the schools on 10/07 from 9-11 a.m.

**High School – Suzanne Trotter**: Interstate 8 Conference Seneca left the conference and Lisle voted not vote another school into the conference.
Homecoming week 9/20 - 9/23
Class Hall Decorating, Pep Rally’s, Football Game and Dance.
Lisle High School Academic Integrity Code more information found on school website.
Parent night Wednesday September 13th
PSAT Testing October 11th

**Directory** – See President’s report above.

**Awards Committee – Beth Eckard:** Thank you to all the schools for all they’ve done to provide scholarships, and all the money raised. $930 per scholarship, 23 award recipients.

**Hospitality**: Our Installation dinner was a huge success, which was held at Evivva on April 19th. A special recognition went out to Kathy Belina and Mary Ann Coppin.

**Flower Sale**: See President’s report above.

**Unfinished Business**: None

**New Business**: None

The next meeting will be on October 18, 2017.

Motion to adjourn the meeting was made by Susan Stears, seconded by Suzanne Trotter. The meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Nickey Brummel , HSO Council Recording Secretary